

**Minutes for SCC meeting of May 19, 2004
by Lee Courtney**

Attending

Mike Blasgen
Sharon Brunzel
Stewart Cheifet
Lee Courtney
Dick Gabriel
Kathe Gust

Phil Gust
Dave Gustavson
Gardner Hendrie
Chris McKay
Chacko Neroth
Bernard Peuto

Lea Rogers
Len Shustek
Dag Spicer
Kirsten Tashev
John Toole

Start: Wed 5/19/2004 1:03 PM
End: Wed 5/19/2004 3:19 PM
Duration: 136 minutes

Action Items

Workshop to exercise meta-data use with Inmagic on a couple examples - Sharon, dues date: TBD

Statement of Action - Lee, Len, Bernard, Dick

Software Meta-Data Presentation - Sharon
Meta Data is 2 words.

Current status, then demo, what we need to do.

Currently using Dublin Core. Only goes to finding things in an on-line environment (card catalog).

Demo of the on-line catalog. Using In-Magic/DBText works - Pulled up records of Framework example.

Demo died of course.

Unified catalog - Big Back End. Finding tool for what we have on hand.

Currently using this for Kolsky and other collections. Has about 5000 records today.

Some fields being overloaded to apply to different collections (software, images, etc.) and some fields unique to particular collection.

In conjunction with defining fields also defining controlled vocabulary. Will draw from existing standards. Where one doesn't exist then will need to create a controlled vocabulary.

Some discussion on limitations of the Inmagic system and how will be used in long term. Inmagic stores data in proprietary database, but very cheap tool and usable today.

More discussion about what to use in the long term.

Status of Meta Data

Want to get to preservation meta-data. Reviewed Premis information, and heads up on upcoming information from this group.

Review of next steps - see Sharon's slides.

Workshop to exercise meta-data use with Inmagic on a couple examples - Sharon, dues date: TBD. Interested parties Bernard, Lee, Sharon, Kirsten.

Workshop

What is it, when is it, what are the results?

See attachments for email threads on this subject.

Bernard reviewed his goals - see SCC Workshop Proposal attachment for details.

Discussion about date of workshop - too early, to late?

9 months of internal "test", followed by 9 months of working with external parties(early adopters, test communities).

What can we do in the short-term with outside communities?

Dick's Thoughts on Workshop

Proposing series of smaller workshops with more focus. Co-locate with venues that are relevant.

See attached for Dick's slides.

We need to identify and address the needs of the users of our deliverables.

Probably don't want to constrain the purpose of the workshops, or what we are doing. For example, commercial goals.

Centralized place that people can annotate the code.

Deliverable: Statement of Action - Lee, Len, Bernard

Communication - Chacko

Two groups setup to create lists - active list and global list.

There is a URL (in initial email) for people to opt in. Access to the lists are controlled by Bernard.

Repository for documents is in existence - currently in process.

IP Action Item - Stanford Game Archive

Delayed to next meeting.

Preservation Lists

FORTTRAN Project - Paul McJones

MACPAINT Project - Grady Booch

Page Description Language Project - starting up

Adventure Game Project - Dave Redell

Powerpoint Project ?? - Dennis Austin

See attached for latest status on FORTRAN.

Page Description Language - see attached.

Note that a large number of PDLs not in the current list. Looking at as a test so completeness is not the initial goal. When doing test cases should capture data on other PDLs. Need to be very precise in articulating the names and goals of project like this.

Macpaint - some authors to be interviewed on June 8th.

Add 1401 or PDP-1 to the list of test case.

Proposal to add Doug Englebarts NLS and Augment Collaboration software from SRI. (Phil Gust)

Next Month

Get into mode of having status reports.